

Everett School Employee Benefit Trust
Agenda
Wednesday, April 17, 2013
Administrative Service Center
Boardroom
4:00-6:00 p.m.

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes from the January 16, 2013 Meeting
4. Investment Manager Presentation – Jayson Davidson
5. Health Care Exchanges – Melanie Curtice
6. Financials – Darla Vanduren
 - Monthly financials
 - Fiduciary Liability Insurance Update
7. Wellness Program Update – Gail Buquicchio
 - Wellness Program 5 Year Overview Presentation...Observations, Insights and Next Steps
8. Preliminary Discussion of 2014 Plan Renewals – Sean White
9. Human Resources Update – Randi Seaberg
 - EAP Report
10. Review Operational Manual
11. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees
 - Establish annual meeting calendar for 2013-14

Annual **May** meeting topics:

- ✓ Review auditor engagement for annual audit
 - ✓ Review consultant engagement/budget for upcoming fiscal year
 - ✓ Review performance of investment advisor
 - ✓ Review annual Wellness Program plan and budget
 - ✓ Adoption of annual regular meeting calendar for upcoming fiscal year
12. Other
 13. Adjournment

Next Meeting
May 15, 2013
4:00 – 6:00 p.m.